

# **NISCORT FATHER AGNEL SCHOOL, VAISHALI**

## **GUIDELINES**

### **ESSENTIAL POINTS FOR APPLICANTS TO TAKE NOTE**

1. Kindly register using the link and printout (PDF Format) of the duly filled online application form along with all the below mentioned documents are to be submitted at Niscort Fr. Agnel School, Vaishali (gate) between 09:00am to 12:00pm.
2. ONLY HARD COPIES OF FORMS DEPOSITED AT THE SCHOOL ARE CONSIDERED GENUINE APPLICANTS. OTHERS ARE NOT CONSIDERED (NOT GIVEN).
3. The shortlisted candidates for Pre Nursery will be intimated regarding the interaction date and time only through SMS.
4. The shortlisted candidates for Class I will be intimated regarding the entrance test & interaction date and time only through SMS.

**We regret that not all applicants can be accommodated given the limited seats. AGE**

### **CRITERIA FOR ELIGIBILITY**

**PRE NURSERY** : Only Children born between 1<sup>st</sup> April 2022 to 31<sup>st</sup> July 2023 will be eligible (both days inclusive).

**CLASS I** : Only children born between 1<sup>st</sup> April 2019 to 31<sup>st</sup> July 2020 will be eligible (both days inclusive).

### **STEPS TO FILL THE FORM**

**Kindly use Internet Explorer (7 and above), Mozilla Firefox ( 14 and above ) or Google Chrome ( 20 or above ) tofill the Application form**

#### **STEP 1**

Please read the guidelines carefully before filling the registration form.

#### **STEP 2**

Enter valid mobile number & verify the registration with OTP received as SMS.

#### **STEP 3**

Only one form can be filled using a mobile no. You will have to use multiple phone numbers to fill more than one form.

#### **STEP 4**

The Form is divided in a no. of sections, after filling each section carefully you must Save & then click on the NEXT tab to move forward.

#### **STEP 5**

Irrelevant fields must be marked as NA or XXXXX.

After filling the form carefully, you will be required to upload the mandatory documents. Please note documents to be uploaded only in JPEG or PDF format. Each file must not be more than 2MB.

#### **STEP 6**

After filling the form you must check the details filled and after you are sure that there no corrections to be made you must click on the CONFIRM tab to submit the form. No editing will be possible after the CONFIRM Tab is clicked.

#### **STEP 7**

After submission of the online form, you must download & print the application form filled by you and must submit the duly signed hardcopy of the form at the school gate between 09:00am to 12:00pm.

**DOCUMENTS THAT MUST BE UPLOADED AS PART OF THE APPLICATION FORM MUST BE IN JPEG OR PDF FORMAT AND FILE SIZE NOT MORE THAN 2MB.**

1. A recent passport size photograph of the candidates and the parents in jpg format & the size of the photo not exceeding more than 2MB each.
2. The birth certificate (with the name of the child) from the Municipal Corporation or Local Body.
3. The Adhaar card of the applicant and the parents.
4. The student ID – Card in case a sibling is already studying in this school.
5. The Baptism certificate in case of Christian candidate.
6. In case of single parent document verifying the same.
7. In case either parent is an alumnus of the school, a proof such as Marksheet of Class X or XII
8. In case either parent is an employee of GDA, a proof is to be attached with the form.

**DULY SELF ATTESTED DOCUMENTS THAT MUST FORM PART OF THE PRINTED APPLICATION TO BE DEPOSITED AT THE SCHOOL**

1. Printout (PDF Format) of the duly filled online registration form.
2. Photocopy of the Birth Certificate ( with the name of the child )from the Municipal Corporation or Local Body
3. Photocopy of proof of residence (latest electricity bill, telephone bill etc.).
4. Photocopy of the Adhaar card of the applicant (if available).
5. Photocopy of the Adhaar card of the parents.
6. Photocopy of the Pan Card
7. Photocopy of the Baptism certificate & letter from the parish priest in case of Christian applicants.
8. Photocopy of the student ID – Card and latest fee receipt in case a sibling is already studying in this school.
9. In case of single parent (document verifying the same) is to be attached with the form.
10. In case either parent is an alumnus of the school, a proof is to be attached with the form.
11. In case either parent is an employee of GDA, a proof is to be attached with the form.

**NOTE:**

- **FR. AGNEL SCHOOL IS A CHRISTIAN MINORITY SCHOOL AND PREFERENCE IS GIVEN TO CHRISTIANS, IF THEY MEET THE REQUIREMENTS.**
- **NEIGHBOURHOOD APPLICANTS TOO WILL BE GIVEN PRIORITY.**
- **50% OF SIBLINGS AS WELL AS CHILDREN OF THE ALUMNI, WILL BE ADMITTED ON PREFERENTIAL BASIS**

