

## NISCORT Fr. AGNEL SCHOOL, VAISHALI

### RULES AND REGULATION FOR ADMISSION

1. The Management reserves to itself the right of admission.
2. Before a pupil can be considered for admission, the Admission Pro-Forma duly filled and signed by one of the parents, must be deposited to the school. If neither of the parent is alive or present, the lawful guardian of the child shall sign the form.
3. The shortlisting will be done on the basis of the information about the aspirations of parents, their education and transport facility as available to us and the observation, activity profile of the child. There is no provision for automatic admission to siblings.
4. The pupil appearing for the interview should be accompanied by his/ her parents.
5. A child who has previously studied in a recognized school will have to submit a Transfer Certificate from the school last attended. Municipal Birth Certificate will have to be submitted for admission of a child who has not attended any recognized school previously. Special attention must be paid to entering correctly the name and date of birth of the child. Subsequent change will not be permitted.
6. Admission is finalized strictly on merit after screening /interaction/test, as per the decision of the Management and payment of the prescribed fee made thereafter.

### NOTE

1. Annual Fee is to be paid along with the 1<sup>st</sup> quarter fee before 20<sup>th</sup> April 2018.
2. Fees once paid are not refundable on any account.
3. Fees and Transport charges are subject to revision at the discretion of the Management.
4. Fees are payable quarterly in advance, by the 20<sup>th</sup> of the first month of the quarter i.e., April, July, October and January. A fine of Rs 5 /- will be charged per day as late payment of the fees. If the fees are not paid by the end of the month in which those are due, the name of the pupil may be struck off from the rolls of the school without further intimation. Parents are expected to keep a note of the due dates as no reminder will be issued by the school before the fees are due.
5. Initial payments are to be made by DD in favour of "Fr. Agnel School Vaishali" payable at Noida in the school office at the time of admission.

### TRANSPORT

1. Transport charges vary according to the Pupil's residence.
2. Transport charges are payable quarterly for **eleven calendar months**.
3. A calendar month's notice must be given before withdrawing a pupil from the bus.
4. Parents who want their children to avail of the transport facilities provided by the school shall give a written undertaking that the school will not be held responsible for any accident, damage, injury or fatality to the students.
5. Before admission and /or shifting residence, parents should satisfy themselves that adequate transport arrangements exists for their wards from the place of residence to the school. Change in the schedule and established route will not be permitted.
6. Parents are encouraged to avail the school transport to ensure co-ordination and safety.

### GENERAL

1. Students and parents are required to follow the rules and regulations printed in the school diary.
2. A calendar month's notice must be given before withdrawing a pupil from the school. However, full fee for the quarter will be charged.

### TIMINGS

**School Timings** : Nursery & KG - 08:20am to 12:20pm

I – IX - 07:20am to 01:30pm

**Office Timing** : Mon –Fri - 08:30am to 01:00pm

Saturday - 08:30am to 11:00am

**PRINCIPAL**